



Script for Connecting with an Existing Bright Space Agency

Feel free use this script (or your own words) to contact your local Bright Space agency partner. Most of our Bright Space partners will be more familiar with “Bright Horizons” than with your particular center name.

After you make contact and decide what you want to do to support the agency, please update your Bright Space Project Manager so we can track the information.

- This is _____ from Bright Horizons. I’d like to speak to someone who knows about the Bright Space children’s playroom there. It was opened in _____.
 - >There may be a plaque by/in playroom that says Bright Space
 - > ask to speak to Development Officer or executive director of agency
 - If have to leave VM, say “This is _____ from Bright Horizons. I’d like to speak with you regarding a partnership. Please give me a call at _____. Thank you.”; then send follow up email (if have) stating VM left
- Our child care center (or individual) is interested in supporting your families and the Bright Space room.
 - Is the Bright Space still there?
 - How is it being used?
 - Tell me a little about your organization.
 - Do you have specific needs for the children or families?
 - Let me tell you a little about our center/team (describe how Bright Horizons is committed to making a difference in our communities).
- I’d like to tour the Bright Space and speak to your staff about how our center’s families and teachers can support your children and families, and also talk with you about updating the Bright Space.
- Get contact person and phone number and email, and make a plan to visit. If possible, bring something from their wishlist.